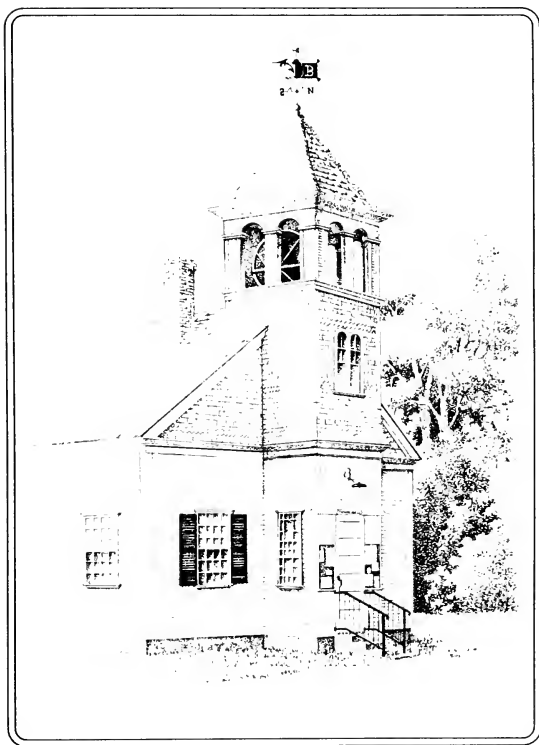


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ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 1997



For the fiscal year ending December 31, 1997
Vital Statistics for 1997

**Annual Reports
of
The Town Officers**

**Brookfield
Carroll County
New Hampshire
1997**

For the fiscal year ending December 31, 1997

Vital Statistics for 1997

Emergency Telephone Number

911

Fire
Police
Ambulance

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List of Town Officers

Selectmen

Bradford N. Williamson
Term Expires 1998

Robert Heinlein
Term Expires 1999

C. Thomas Stimson
Term Expires 2000

Treasurer

Harriet K. Wilson, *Term Expires 1998*

Town Clerk

Virginia McGinley, *Term Expires 1998*

Tax Collector

Diana Peckham, *Term Expires 1998*

Health Officer

Diana Peckham

Police Chief

Timothy Merrill (Wakefield)

Civil Defense Director

Bradford N. Williamson

Forest Fire Wardens

Douglas Vanderpool, Warden

David Q. Towle
Richard Peckham

Bruce Wiggin
Bradford Williamson

Auditors

Norman Royle *Term Expires 1998*

Jean Albro *Term Expires 1998*

Moderator

Ernest Brown, Jr. *Term Expires 1998*

Supervisors of the Check List

Jean Albro
Term Expires 1998

Nancy Jacobson
Term Expires 2000

Diana Quarnstrom
Term Expires 2002

Ballot Clerks

Earline Leonard
Gloria Duffy

Elizabeth Tozier
Ann Pinkham

Trustees of Trust Funds

Ronald Fountain
Term Expires 1998

Christopher Pinkham
Term Expires 1999

Martha Pike
Term Expires 2000

Planning Board

Ianet Williamson, Chairperson	Term Expires 1998
Ann Pinkham, Vice Chairperson	Term Expires 1998
Richard Peckham	Term Expires 1998
Ronald Murray	Term Expires 1999
Leonard Chase	Term Expires 2000
Martha Pike	Term Expires 2000
Bradford Williamson, Selectmen's Rep.	
Norman Royle, Alternate	

Zoning Board of Adjustment

Charles Barber	Term Expires 1998
Terry Colligan	Term Expires 1998
Malcolm Kurth	Term Expires 1999
Fred Perry	Term Expires 1999
Robert Heinlein, Selectmen's Rep.	
Leonard Chase, Alternate	
Jay Badger, Alternate	

Conservation Commission

Christopher Pinkham	Term Expires 1998
Warren Brodrick	Term Expires 1998
Charles Buckland	Term Expires 1999
Doug Vanderpool	Term Expires 1999
James Whittemore	Term Expires 2000
Ronald Murray, Chairperson	Term Expires 2000
Judy Brenner, Alternate	

Selectmen's Hours

Tuesday 6:30 P.M. to 8:30 P.M. alternate weeks
Town House
522-3688

Town Clerk's Hours

Monday 1:00 P.M. to 8:00 P.M.
Town House
522-3231

Tax Collector's Hours

Second and Fourth Friday 9:00 A.M. to 2:00 P.M.
Any other time by appointment
522-6551

Planning Board's Hours

Second Monday of each month
7:30 P.M. to 9:30 P.M.
Town House
522-3688

Conservation Commission's Hours

First Wednesday of each month
7:30 P.M.
Town House

Town Warrant

STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Brookfield in the County of Carroll in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town House in said Brookfield on Tuesday the tenth day of March, next, at seven of the clock in the evening to act upon the following subjects:

Polls will be open from 1:00 to 6:00 P.M.

1. To choose all necessary Town Officers for the coming year. (By Ballot)
2. To vote to accept the amendment to reinstate a town established minimum setback for wetlands into the current Zoning Ordinance. (By Ballot)
3. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of the 1998 taxes. (Majority Vote Required)
4. To see if the Town will vote to authorize the Selectmen to contract with the Town of Wakefield for police protection and to raise and appropriate \$67,405.00 for the same. (Majority Vote Required)
5. To see if the Town will vote to raise and appropriate the sum of \$24,091.00 for fire protection and ambulance service provided by the Town of Wakefield. (Majority Vote Required)
6. To see if the Town will vote to raise and appropriate the sum of \$29,417.00 for use of the Sanbornville Landfill, with an additional sum of \$2,500.00 to be raised for the use of the Septage Lagoon. (Majority Vote Required)
7. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the completion, production, and printing of the town history. (Majority Vote Required)

8. To see if the Town will vote to raise and appropriate the sum of \$6,500.00 for the Expendable General Fund known as the Town Buildings Maintenance Fund. (Majority Vote Required)
9. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be placed in an expendable trust fund for the preservation of town records. (Majority Vote Required)
10. To see if the Town will vote to raise and appropriate \$125,000.00 to build a new Town office building and to authorize the Board of Selectmen to build such building, and to further authorize the Board of Selectmen to withdraw all funds from the Town Meeting Building Capitol Reserve Fund to be applied to the amount voted to be raised and appropriated for the new Town office building. (This article is recommended by the Selectmen.) (Majority Vote Required)
11. To see if the Town will vote to authorize the Board of Selectmen to withdraw funds from the Future Land Acquisitions Capitol Reserve Fund and to apply these funds to the amount voted to be raised and appropriated for the new Town Office Building. (This article is recommended by the Selectmen.) (Majority Vote Required)
12. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies, and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19. (Majority Vote Required)
13. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend, without further action by Town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the year, in accordance with RSA 31:95b. (Majority Vote Required)
14. To see if the Town will vote to raise such additional sums of money as may be necessary to defray Town Charges for the ensuing year and make appropriations for same, as set forth hereafter. (Majority Vote Required)

Purposes of General Government

General Government

Executive	10,500
Election, Registration & Vital Statistics	6,000
Financial Administration	22,200
Revaluation of Property	1,000
Legal Expenses	10,000
Employee Benefits - FICA	2,500
Planning and Zoning	2,000
General Government Buildings	6,000
Cemeteries	500
Insurance	7,500
Advertising & Regional Associations	1,250
Other	2,850

Public Safety

Forest Fire/Dry hydrants	5,500
Code Enforcement	500
Emergency Management	3,000

Highways and Streets

Highways and Streets	80,000
Street Lighting	275

Health

Animal Control	500
Health Agencies/Hospitals	6,460

Welfare

Vendor Payments	2,250
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Culture and Recreation

Library	2,800
Patriotic Purposes	100

Conservation Commission

200

Debt Service

Interest on TAN	1,500
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Capital Outlay

Equipment, Machinery & Vehicles	2,000
Buildings	12,500
Improvements other than bldgs	5,000

TOTAL

194,885

Budget of the Town

Purpose of Appropriation		Appropriation 1997	ACTUAL 1997	Proposed 1998
GENERAL GOVERNMENT				
4130	Executive	11,600	14,573	10,500
4140	Election, reg & vital	5,200	5,231	6,000
4150	Financial Admin	22,200	17,096	22,200
4152	Revaluation of Property	16,500	16,500	1,000
4153	Legal Expense	10,000	2,963	10,000
4155	Personnel Admin	1,700	1,689	2,500
4191	Planning & Zoning	3,500	1,002	2,000
4194	Buildings	5,000	5,442	6,000
4195	Cemeteries	500	0	500
4196	Insurance	8,350	4,978	7,500
4197	Adv & Reg Assoc	1,250	1,237	1,250
4199	Other			
	Contingency Fund	2,000	0	2,000
	Archival	350	150	350
	Scholarship	500	500	500
PUBLIC SAFETY				
4210	Police	57,201	57,201	67,405
4215	Ambulance	3,282	3,282	
4220	Fire	12,092	12,092	24,091
4225	Forestry			
	Forest Fire Management			1,000
	Dry Hydrants			4,500
4240	Building Inspections	500	380	500
4290	Emergency Management	3,000	1,976	3,000
4299	Other Public Safety	2,144		
	Forest Fire Management		500	
	Dry Hydrants	4,500	0	
HIGHWAYS & STREETS				
4312	Highways & Streets	80,000	72,322	80,000
4316	Street Lighting & other	275	238	275
SANITATION				
4323	Solid waste/Haz-Mat coll.	310	310	0
4324	Solid Waste Disposal	30,315	30,315	29,417
4326	Sewage collection/dispos	2,500	2,500	2,500
HEALTH				
4414	Pest Control	500	332	500
4415	Health Agencies/Hospitals			
	Carrol County Mental	1,250	1,926	1,250
	Huggins Hospital	500	500	525
	VNA-Hospice	1,510	1,510	4,000
	Meals on Wheels	450	450	450
	Red Cross	0	0	235
WELFARE				
4445	Vendor Payments & Oth	1,000	0	1,000
	Tri County Cap	1,250	1,250	1,250
CULTURE & RECREATION				

4550	Library	2,800	2,800	2,800
4583	Partriotic Purposes	300	155	100
4589	Other			
	Town History	7,000	7,000	3,000
CONSERVATION				
4611	Admin & Purch Nat. Rscr	200	143	200
DEBT SERVICE				
4723	Interest on TAN's	1,500	0	1,500
CAPITOL OUTLAY				
4902	Vehicles & Equipment	2,000	0	2,000
4903	Buildings	3,000	0	
	Re-roof Town House			12,000
	Town Office Building			125,000
4909	Improv other than Bldgs	2,000	0	5,000
OPERATING TRANSFERS OUT				
4915	Capitol Reserve Fund			
	Road Equipment	2,500	2,500	2,500
	Landfill Closure	2,000	2,000	2,000
	Town Meeting Building	25,000	25,000	
4916	Expendable Trust Fund			
	Records Preservation	2,500	2,500	2,500
	Building Maint. Fund	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
TOTAL APPROPRIATIONS		\$346,885	\$308,688	\$459,298
<hr/>				
SOURCE OF REVENUE		Estimate	Actual	Estimate
		1997	1997	1998
TAXES				
3185	Yield Taxes	10,000	35,240	15,000
3190	Interest & Penalties	20,000	14,904	15,000
LICENSES, PERMITS, AND FEES				
3220	Motor Vehicle Permits	40,000	59,114	40,000
3230	Building Permits	500	1,125	500
3290	Other Lisc. & Permits	1,000	\$1,938	1,000
FROM STATE				
3351	Shared Revenue	12,000	12,720	12,000
3352	Rooms & Meals Tax Dist	5,000	5,571	5,650
3353	Highway Block Grant	16,000	18,699	17,221
MISC. REVENUE				
3501	Sale of Munciple Property	2,500	19	
3502	Interest on Investments	1,800	2,407	2,000
3509	Other		40	
INTERFUND OPERATING TRANSFERRED IN				
3915	Capital Reserve Fund			
	Town Meeting Building			80,183
	Future Land Acquisitions			9,000
3916	Trust & Agency Funds			16,908
	Amounts Voted Surplus			35,000
Total Revenues		\$108,800	\$168,684	\$232,554
Total Appropriation		\$346,885	\$308,688	\$459,298
Total Revenues		\$108,800	\$168,684	\$232,554
Amount Raised thru Taxes		\$238,085	\$238,085	\$226,744

Treasurer's Report

January 1, 1997 to December 31, 1997

Once again during 1997 the Town did not need to borrow any money in anticipation of taxes. This results in significant savings in interest payments to say nothing of the paperwork involved!

The Town bought property and yield taxes through the lien process in the amount of \$90,771.19. This amount is not included in the following reports as either revenues or expenditures. A portion of those liens have been redeemed and that portion is reflected in the reports.

Reminder: There will be a \$10.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash or by certified check or money order.

This will be my final report as Treasurer for the Town. It has been a pleasure to serve and to participate in the workings of Town Government, and I hope to serve in other capacities in the future. Thank you for your support.

The reports that follow are true summaries taken from the books of the Treasurer for the period from January 1, 1997 through December 31, 1997, and are complete to the best of my knowledge and belief.

Harriet K. Wilson
Treasurer

CASH BOOK ACCOUNTS

Farmington National Bank (general checking)

Balance - January 1, 1997	\$271,378.52
Deposits	1,149,558.59
Interest Earned	2,406.70
Paid by Selectmen's Orders	1,134,444.20
Balance - December 31, 1997	\$288,899.64

Town Clerk's Petty Cash **\$50.00**

SPECIAL PURPOSE ACCOUNTS

NEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL

Sanborn Bridge Fund

Balance - January 1, 1997	\$10,123.34
Interest Earned	522.02
Paid by Selectmen's order	
Lance's Landscaping	9,750.00

Transferred to General Fund	\$895.36
Balance - December 31, 1997	\$0.00

Building Maintenance Fund

Balance - January 1, 1997	\$13,433.47
Interest Earned	700.27
Deposit	6,500.00
Paid by Selectmen's Orders	
Robert Blackwell	4,38.00
Weathervane	868.00
C. Thomas Stimson	30.00
Longmeadow Supply	4.18
Balance - December 31, 1997	\$15,351.56

Town History Fund

Balance - January 1, 1997	\$4,398.55
Interest Earned	237.06
Deposit	7,000.00
Paid by Selectmen's Order	
Scripttech	940.00
J. Williamson	40.00
Balance - December 31, 1996	\$10,655.61

Appraisal Update

Balance - January 1, 1997	\$0.00
Deposit	16,500.00
Balance - December 31, 1997	\$16,500.00

Records Preservation

Balance - January 1, 1997	\$0.00
Deposit	2,500.00
Balance - December 31, 1997	\$2,500.00

DETAILED REPORT OF REVENUES

January 1, 1997 through December 31, 1997

Revenue from taxes

3110	Property taxes	\$828,620.01
3115	Lien redemptions	74,755.99
3185	Yield taxes	25,704.77
3190	Interests & costs	14,903.61
	Overpayments refunded	(2,031.00)

Total from taxes

\$ 941,953.38

Revenue from fees and permits

3220	Motor vehicle registrations	\$59113.50
3230	Building and septic permits	1,125.00
3290	Dog licenses & penalties	838.50
	Vital statistics	461.00

Filing fees	3.00
Landfill permits	159.00
UCC Permits	105.00
Subdivision fees	303.32
Current use fees	20.00
Miscellaneous fees	48.00

Totals from fees and permits \$ 62,176.32

Revenue from other governments

3551	NH Shared revenue	12,719.67
3553	NH Highway grants	18,699.43
3559	NH Rooms & Meals Tax	5,571.49

Total from other governments \$ 36,990.59

Revenue from other sources

3501	Sale of Town property regulations	19.00
3502	Interest on deposits	2,406.70
3504	Fines	40.00
	Sterling Memorials	785.00

Total from other sources \$ 3,250.70

Interfund transfers in

	Building maintenance fund	5,282.18
	Sanborn Bridge	10,645.36
	Town history fund	980.00

Total from interfund transfers \$16,907.54

Grand Total of Revenues **\$1,061,278.53**

DETAILED REPORT OF EXPENDITURES

January 1, 1997 through December 31, 1997

4130 Executive

Selectman's Office

Daniel O'Neill, salary & expenses	575.00
Bradford Williamson, " "	2,300.00
Robert Heinlein, " "	2,325.99
C. Thomas Stimson, " "	1,725.00
Janet Williamson, secretary salary & expenses	293.40
Cheryl Perry, secretary salary & expenses	87.00

Martha Pike, secretary	
salary & expenses	32.00
Ann Pinkham, secretary	
salary & expenses	201.26
Michie Butterworth, NH RSAs	350.46
P.O. Box rental	24.00
Granite State Publishing - notices	31.62
Edward Quimby	145.00
The Univ. of N.H.	85.00
Cossette Property	
Clarence Nason	1,391.50
Middleton Building Supply	3,852.41

Total for Selectmen's Office	\$13,419.64
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Town Meeting Expenses	
Ernest Brown, moderator	100.51
Queen's Bay Pub. - annual report	730.00
GWRSD Reimbursement	(54.63)
Total Town Meeting Expenses	\$775.88

Boards & Trustees	
Martha Pike, chair	219.63
Chris Pinkham	83.00
Ron Fountain	75.00
Total Boards and Trustees	\$377.63

<u>Total Executive</u>	<u>\$14,573.15</u>
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4140 Election Registration & Vital Statistics

Town Clerk Functions	
Virginia McGinley, clerk	
salary & expenses	5,363.26
Diana Peckham, deputy clerk	367.00
Granite State Publishing - notices	112.07
NH Treasurer - vital statistics	218.00
NH Dept. of Agriculture	242.50
NH Dept. of Safety	24.75
Office supplies	109.95
Town Clerl's Assoc.	20.00
Town Clerk's Convention	87.34
Steve Davis Office Machines	65.00
GWRSD reimbursement	(42.75)
Municipal agent fees	(1,701.75)
Total Town Clerk's Office	\$ 4,865.37

Voter Registration and Elections	
Diana Quarnstrom, supervisor	66.50
Nancy Jacobson, " "	107.63
Jean Albro, " "	119.50

Granite State Publishing - notices	26.36	
Gloria Duffy, " "	30.88	
Earlene Leonard, " "	71.26	
Elizabeth Tozier, " "	40.83	
Queen's Bay Pub. - ballots	145.00	
GWRSB reimbursements	(242.25)	
Total Voter Registration & Elections		\$365.26

Total Election, Registration, & Vital Statistics **\$5,230.63**

4150 Financial Administration

Treasury, Accounting & Reporting		
Harriet Wilson, salary & expenses	2,050.00	
U.S. Post Office - Postage	80.00	
Safeguard Systems	152.65	
Wire transfer fees	20.00	
Total Treasury, Accounting & Reporting		\$2,302.65

Auditing & Assessing

Norman Royle, auditor	282.33	
Jean Albro, " "	150.00	
MaryEllen Pinkham-Langer, appr.	265.00	
Janet Williamson, assessor	819.91	
NH Assoc of Assessing Officials	50.00	
Total Assessing		\$1,567.24

Tax Collecting

Diana Peckham, tax collector	11,650.26	
Registry of Deeds	220.00	
Granite State Publishing - notices	81.81	
Cartographic Associates	1,059.20	
Envelopes, stamps	191.80	
CPI - abatement books	23.40	
Total Tax Collecting		\$13,226.47

Total Financial Administration **\$17,096.36**

4152 Revaluation of Property

Cartographic Associates	<u>\$300.00</u>
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4153 Legal Expenses

Mitchell & Bates		
Cosette	827.41	
Loenard properties/Roberts Rd	1,005.52	
Miscellaneous	601.20	
N. Country Title Service	454.00	
Granite State Title Services	75.00	
<u>Total Legal Expenses</u>		<u>\$2,963.13</u>

4155	Personnel		
	FICA & Medicare Taxes		
	Withheld from employees	(2,145.91)	
	Paid to Internal Revenue	3,835.07	
	Income Tax		
	Withheld from employees	(1,301.87)	
	Paid to Internal Revenue	1,301.87	
	<u>Total Personnel</u>		<u>\$1,689.16</u>
4191	Planning & Zoning		
	Martha Pike, secretary		
	salary & expenses	327.68	
	Granite State Publishing, notices	111.60	
	Doreen Duval, secretary		
	salary & expenses	95.34	
	Office of State Planning	43.75	
	Postage & box rent	46.16	
	Blacksmith Printing	17.70	
	Lakes region Planning Comm.	8.50	
	Town & Country Reprographics	120.00	
	BOCA - code books	120.00	
	Zoning Board of Adjustment		
	Granite State Publishing, notices	111.61	
	<u>Total Planning & Zoning</u>		<u>\$1002.34</u>
4194	General Government Buildings		
	NYNEX & Bell Atlantic	392.82	
	PSNH	923.21	
	Irving Oil	1,234.74	
	Eastern Propane	873.93	
	Susan Barrett - cleaning	540.00	
	Chris Pinkham - supplies	32.33	
	NH Data Products - toner	325.41	
	Staples - office supplies	357.99	
	Currie DeBow, mowing	320.00	
	Longmeadow & NAPA	134.68	
	Ron Fountain	81.43	
	Union Marble & Granite Works	258.00	
	Robert Blackwell	4,380.00	
	Union Flag Co - weathervane	869.00	
	William Syer - bell wheel	710.60	
	C. Thomas Stimson, expenses	80.00	
	Sterling Memorial Fund	(785.00)	
	Building Maintenance Fund	(5,252.18)	
	<u>Total Government Buildings</u>		<u>\$5,441.96</u>
4196	Insurance		
	Compensation Funds - work. comp.	(81.45)	
	J. Clifton Avery	5,059.00	

	<u>Total Insurance</u>		<u>\$4,977.55</u>
4197	Regional Associations		
	N.H. Municipal Association	500.00	
	N.H. Conservation Commissions	125.00	
	N.H. Tax Collector's Association	15.00	
	N.H. Archives Group	15.00	
	N.H. Town Clerk's Association	20.00	
	Lakes Region Planning Commission	537.00	
	N.H. Finance Officers Association	25.00	
	<u>Total Regional Associations</u>		<u>\$1,237.00</u>
4199	Records Preservation		
	Craig Evans	52.45	
	Carolyn Chase	90.14	
	John Bowker	7.50	
	<u>Total records preservation</u>		<u>\$150.09</u>
4199	Award Fund		<u>\$500.00</u>
4210	Police Protection		
	Town of Wakefield		<u>\$57,201.00</u>
4215	Ambulance Services		
	Town of Wakefield		<u>\$3,282.00</u>
4220	Fire Protection		
	Town of Wakefield		<u>\$12,092.00</u>
4225	Forestry		
	Granite State Publishing, notices	68.68	
	Town of Wakefield	247.33	
	Douglas Vanderpool	75.97	
	Pufco (foam)	61.50	
	E.V. Moody, hydrant installation	1,694.80	
	Watwer Industries	196.28	
	Schlumberger Industries	66.95	
	Landowner refund of fire costs	(268.00)	
	<u>Total Forest Fires</u>		<u>\$2,143.51</u>
4240	Code Enforcement		
	James Whittemore, CEO		<u>\$300.00</u>
4312	Highways & Streets		
	Cleaning & Maintenance		
	Edwin V. Moody & Sons	20,437.50	
	Dow Sand & Gravel	3,124.16	
	Andrew Carpenter	640.00	
	JAF Industries	2,074.09	
	E.W. Sleeper	575.00	
	Pike Industries	871.15	

	UNH	684.45	
	Longmeadow & NAPA	314.55	
	Ossipee Aggrigates	310.59	
	Bruce MacBrien	717.50	
	King Construction	100.00	
	NH Bituminous Co.	4,566.92	
	BAW Reality - (Dick Rd)	(500.00)	
	Sanborn Bridge Fund	(895.36)	
	Total Cleaning & Maintenance		\$35,643.98
	Snow & Ice Control		
	Edwin V. Moody & Sons	25,136.44	
	Granite State Minerals	2,106.88	
	Ossipee Aggregates	1,129.89	
	King Construction	575.00	
	Longmeadow Home Supply	4.99	
	Total Snow & Ice Control		\$28,953.20
	Fuel, Parts, & Maintenance		
	NAPA	249.19	
	Webber Energy	1,051.03	
	Edwin V Moody & Sons	32.00	
	DiPrizio's Garage	607.91	
	State of NH - signs	66.00	
	Longmeadow Farm Supply	33.97	
	McDonald's Welding	684.75	
	Total Fuel, Parts, & Maintenance		\$2,724.85
	Sanborn Bridge		
	Lance's Landscaping	9,750.00	
	Sanborn Bridge Fund	(9,750.00)	
	<u>Total Highways & Streets</u>		<u>\$67,322.03</u>
4316	Street Lighting		
	PSNH		<u>\$237.96</u>
4324	Landfill Operations		
	Town of Wakefield		<u>\$30,315.00</u>
4325	Hazardous Materials Collection		
	LRPC		<u>\$310.00</u>
4326	Septage Access		
	Town of Wakefield		<u>\$2,500.00</u>
4414	Animal Control		
	Henry Blanton		<u>\$332.43</u>

4415	Health Agencies & Hospitals		
	Carroll County Mental Health	1,926.00	
	VNA - Hospice	1,510.00	
	Huggins Hospital	500.00	
	Meals on Wheels	450.00	
	<u>Total Health Agencies & Hospitals</u>		<u>\$4,386.00</u>
4449	Tri-County Community Action Program		<u>\$1,250.00</u>
4550	Gafney Library		<u>\$2,800.00</u>
4583	Patriotic Purposes		
	Harriman Hale VFW Post	130.80	
	Longmeadow Home Supply	23.99	
	<u>Total Patriotic Purposes</u>		<u>\$154.79</u>
4611	Conservation Commission		
	Granite State Publishing, notices	126.48	
	Chris Pinkham, supplies	7.10	
	Judy Brenner, supplies	9.65	
	<u>Total Conservation Commission</u>		<u>\$143.23</u>
4902	Capital Outlay		
	Generator		<u>\$1,976.00</u>
4912	Town History Fund		<u>\$2,500.00</u>
4915	Transfers to Capital Reserve		
	Town road equipment	2,500.00	
	Landfill closure	2,000.00	
	Town meeting building	25,000.00	
	<u>Total Capital Reserve</u>		<u>\$29,500.00</u>
4916	Transfers to Expendable Funds		
	Building Maintenance	6,500.00	
	Records Preservation	2,500.00	
	Town History	7,000.00	
	Re-assessment	16,500.00	
	<u>Total Transfers to Expendable Funds</u>		<u>\$32,500.00</u>
4931	Carroll County		<u>\$33,141.00</u>
4933	Governor Wentworth Regional		
	School District		<u>\$682,262.00</u>
	<u>Grand Total Expenditures</u>		<u>\$1,019,390.32</u>

TOWN CLERK'S REPORT

JANUARY 1, 1997 - DECEMBER 31, 1997

Automobile Permits	\$59,298.00	
Remitted to the Treasurer		\$59,298.00
Dog Licenses		
Licenses	692.50	
Penalties	146.00	
Remitted to Treasurer		838.50
Municipal Agent Fees	1,700.00	
Remitted to Treasurer		1,700.00
Miscellaneous		
Filing Fees	3.00	
Landfill Permits	159.00	
Voter Reg. Cards	5.00	
Vital Statistics Copies	221.00	
UCC'S & Searches	150.00	
Marriage License	225.00	
ZBA Books, Postage, Copies	20.75	
Remitted to Treasurer		<u>783.75</u>
Total Income		\$62,620.25

Salary Explanations		
Salary	2,000.00	
Automobile Registration	1,095.00	
Dog Licenses	114.00	
Recording Vital Statistics	7.00	
Vital Stat. Copies	164.00	
Tax Liens & UCC'S	150.00	
Municipal Agent Fees	1,467.50	
Expenses		
postage, supplies, etc.	259.65	<u>259.65</u>
Total Salary Explanations		\$3,257.15

Respectfully submitted,
Virginia McGinley
Town Clerk

Tax Collector's Report

Summary of Tax Accounts
Fiscal Year Ended December 31, 1997

	LEVIES 1997	1996
- DEBITS -		
Uncollected Taxes		
Property Taxes		\$123,251.89
Yield Taxes		10,001.10
Taxes Committed this Year		
Property Taxes	\$904,961.98	
Yield Taxes	35,239.78	
Interest Collected		
on Delinquent Tax	\$1,065.17	\$8,576.30
TOTAL DEBITS	\$941,266.93	\$141,829.29

- CREDITS -

Remitted to Treasurer		
During FY		
Property Taxes	\$782,966.35	\$123,251.89
Yield Taxes	22,360.77	10,001.10
Interest	47.15	1,066.40
Uncollected Taxes		
End of Year		
Property Taxes	\$121,995.63	
Yield Taxes	\$12,879.01	
TOTAL CREDITS	\$941,266.93	\$141,829.29

- DEBITS -

	Levies		
	1996	1995	1994
Unredeemed Liens		\$60,834.08	\$46,796.82
Liens Executed During FY	\$90,771.19		

Interest & Cost of Collection After Lien Execution	2,028.30	3,505.91	6,244.09
TOTAL DEBITS	\$92,799.49	\$64,339.99	\$53,040.91
- CREDITS -			
Remittance to Treasurer			
Redemptions	\$20,803.01	\$9,683.87	\$44,269.11
Interest & Costs After Lien Execution	2,028.30	3,505.91	6,244.09
Abatements of Unredeemed Taxes			2,527.71
Unredeemed Liens Balance at End of Year	69,968.18	51,150.21	
TOTAL CREDITS	\$92,799.49	\$64,339.99	\$53,040.91

Report of the Planning Board

The Planning Board continued in its endeavor to update the town's ordinances and regulations by presenting the updated Zoning Ordinance, Site Plan Review Regulation, Flood Plain Ordinance, and the Building Code to the voters at the 1997 March Town Meeting. During 1997 we continued working on revisions to the Subdivision Regulations and recommend that the town adopt an amendment to the current Zoning Ordinance to reinstate the wetlands setback requirements into the ordinance at this town meeting. The board also worked with the selectmen to develop a driveway permitting process, similar to the one that applies to state roads in town, and that would protect the condition and maintenance of town roads as well as promote traffic safety.

The Planning Board also received and acted upon requests for subdivisions and lot line adjustments throughout the year.

Respectfully submitted,
Janet Williamson
 Chairman

Report of the Codes Enforcement Officer

Permits Approved

<u>Property Owner</u>	<u>Project</u>	<u>Estimated Cost</u>
Terry Colligan	new home	\$100,000.00
Robert & Cheryl White	shed	2,275.00
John & Martha Pike	addition	50,000.00
Bill & Nancy Gaver	addition	18,000.00
Barry & Eliz. Hutchenson	new home	168,000.00
Terry Colligan	barn	5,500.00
Terry Ward	new home	80,000.00
Bill & Nancy Gaver	new home	50,000.00
Brad & Janet Williamson	shed	750.00
Robert Nordberg	addition	5,000.00
Total Estimated Cost		\$197,750.00

Permits Refused

Alberico
Curtiss
Bill Gaver

Respectfully submitted,
James Whittemore
Codes Enforcement Officer

Wakefield Area Ambulance Corp.

In the fall of 1997, Wakefield Ambulance said good-bye with gratitude and appreciation for their years of dedication to Captain Eleanor Guilmette, Deputy Director Richard Guilmette, and Director Malcom Kurth. During this time, with the agreement of the Board of Selectmen, the Fire Department and the members of the Ambulance Corps, the Ambulance joined the Fire Department. We are now licensed as The Wakefield Fire Department Ambulance.

Chief Todd C. Nason and Assistant Chief Francis (Skip) Wolfe have made this transition a smooth one and, with their support, an even closer working and training relationship has continued to develop between the Fire and EMS sides of the department.

In 1997 the Ambulance logged 10,016.5 miles responding to the following emergencies:

54 Motor Vehicle Accidents - 2 of these in Brookfield
230 illnesses and personal accidents - 22 of these in Brookfield
42 standby at fire calls - 5 of these in Brookfield

Total of 29 calls to Brookfield in 1997

The busiest periods were during the months of March, (40 emergency calls) followed by January and July (35 each). The least busy month was October (19).

The current ambulance officers are Captain Jane Runnels and Lieutenant Richard Wilson.

Remember - the Wakefield Fire Department Ambulance holds a free Blood Pressure Clinic on the first Wednesday of each month at Branch River Commons from 10:00 am to 12:00 noon. All are welcome.

Respectfully submitted,
Patricia D. Brackett
EMS Administrator

Wakefield Police Department

The police department continues to look for opportunities for pro-active interaction with our citizens. We have chartered Police Explorer Post #290, in conjunction with the Daniel Webster Council, Boy Scouts of America. Participation in the Explorer's Post allows our young citizens an opportunity to participate in police functions, training and activities, while allowing department personnel to develop a better understanding of the problems and concerns of our youth. We have presented Drug Awareness and Stranger Danger programs at the Paul School. Officers have been rewarding children for wearing their helmets while riding bicycles, by presenting them with tickets for free ice cream donated by Rockin Ryan's Ice Cream. Citizens are taking advantage of our Good Morning call in program for shut-ins and those living alone. We are participating in Crimeline and are receiving numerous calls with information or comment. We have been able to use some of that information to clear cases and make arrests. For the first time, a Wakefield Police Officer will present the DARE program at the Paul School this year.

I am pleased to announce that Officer Randy Power has been selected as the 1997 Officer of the Year. Officer Power has been instrumental in developing our Good Morning program and has spearheaded our new Police Explorers Post. He is our DARE officer. Officer Power has been a member of the department for about 2 years. He is retired from the United States Air Force where he attained the rank of Captain. Officer Power and his wife are local residents with children in the Paul School. He is a community spirited citizen deeply concerned with the welfare of our youth and elderly.

The department is still loosing officers to other departments. Unless and until we can offer truly competitive compensation packages, we will continue to lose officers as fast as we can train them.

Arrests 1997

Assault	19
Burglary	6
Conduct After Accident	1
Criminal Mischief	15
Criminal Threatening	7
Criminal Trespass	16
Disobey Officer	3
Disorderly Conduct	2
Driving After Susp/Rev	11
Driving without License	3
Domestic Protection Order Violation	1
DWI	20
Escape	1
Fugitive from Justice	2
False Public Alarm	1
Felon in Possession of Weapon	1
Fire Permit Required	1
Forgery	2
Habitual Offender	2
Harassment	1
Issue Bad Checks	2
OHRV Offenses	1
Protective Custody	45
Possession of Controlled Drugs	12
Possession of Stolen Property	2
Possession of Tobacco	1
Reckless Driving	3
Reckless Conduct	2
Resisting Arrest	1
Shoplifting/Willful Concealment	1
Taking without Consent	1
Theft	2
Transportation of Alcohol	6
Unlawful Possession of Alcohol	1
Violation of Probation	1
Warrants/Juvenile Petitions	25

Motor Vehicle Activity

Accidents Investigated	98
DWI	20
Conduct after Driving	2
Driving after Susp/Rev	11

Reckless Driving	3
Habitual Offender	2
Court Summons	135
DE Tags/Warnings	665

Respectfully Submitted,
Timothy J. Merrill
 Chief of Police

Report of the Forest Fire Warden

Fire Permits Issued	56
Number of Fires	2
Expenses incurred:	
Ward fire	\$203.71
Meroski fire	\$112.64
Portable radio holder	\$28.34
Other Expenses:	
3 dry hydrant kits @ \$800.00	2,400.00
Installation of dry hydrant	\$1,700.00
Three dry hydrant signs	\$63.00
Total expenses for 1997	\$4,507.02

Respectfully submitted,
Douglas W. Vanderpool
 Forest Fire Warden

Visiting Nurse Association

Hospice of Southern Carroll County
 and Vicinity Inc.

The VNA - Hospice of Southern Carroll County and Vicinity, has once again experienced a phenomenal growth rate of approximately 23% during this past year. This means that the agency's staff members made over 51,000 home care and hospice visits, with an additional 900 maternal-child health visits. The agency's budget for 1997 was approximately 2.6 million dollars, with the primary payor continuing to be Medicare. With this continued growth, the agency still has to depend on its fund raising efforts and town appropriations in order to achieve its mission and goals.

The agency made a total of 1,544 visits to Brookfield this year, with 694 being Home Care visits, 820 being Hospice visits and 29 of them being through the Maternal Child Health Program. This reflects an actual 65% increase in Hospice visits which is costly. Thank you for your continued support.

Respectfully submitted,
Marilyn A. Barba, MS, RN, CNA
Executive Director

Report of the Animal Control Officer

Brookfield has had a reasonably quiet year. There have been a total of 113 dogs licensed: an increase of 24 dogs from 1996. All dogs had Rabies Shots for licensing.

Two (2) dog bite cases were settled between the dog owners and victims. Calls on horse abuse complaints were investigated by the Animal Control Officer. The owner complied with all orders and instructions.

Other complaints handled by the Animal Control Officer included: bird, bat, stray cats, stray, running at large, missing and barking dogs, stray cows, and racoons.

All stray or loose found dogs were returned to their owners, with the owners paying the board charges, therefore no board charges to the town.

A RABIES CLINIC is offered for DOGS AND CATS by the Animal Control Officer in April. Please Remember!!! Dogs are (BY LAW) to be licensed yearly by April 30th.

Break down of time:
Office calls - 20 hours 22 minutes
Travel time - 12 hours 10 minutes
Disposals: Dog-0, stray cats-4, other-2
Travel miles - 165.9

Animal Control can be reached by calling 473-2826 or by calling the Wakefield Police Department.

Respectfully submitted,
Henry M. Blanton
Brookfield Animal Control Officer

Annual Audit Report

We have examined the financial statements of the Town of Brookfield for the year ending December 31, 1997, listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards and includes such tests of the accounting records as we considered necessary in the circumstances.

In our opinion, the financial statements present fairly the financial position of the Town of Brookfield at December 31, 1997, in accordance with generally accepted accounting principles.

Respectfully submitted,

Jean E. Albro

Norman H. Royle

Auditors

Report of the Brookfield Conservation Commission

We have continued our project of creating a geographically balanced array of fire-suppression year round dry hydrants in our community. A "dry" hydrant is a source of water at a pond extracted and filtered below the freezing level. New hydrants, pipes, and filters are purchased by Brookfield from the Strafford County Conservation District and installed with contract and volunteer labor. Our third installation was accomplished late in the year on Garney Road, and our fourth is planned in 1998 on Old Governor's Road. Weather permitting, a fifth project will be undertaken at a location not yet determined. Twenty potential sites have been identified.

Our long term interest in the aesthetics of the community focused on the Town House and extending to the public roadways is expressed each spring in our sponsorship of "Town Clean-up Day". This starts out in the morning at the Town House where goodies are provided, along with plastic gloves and bags, and a dumpster is provided by Jim Murphy. Clean-up Day for 1998 is scheduled for Saturday, May 2.

The commission has a representative at the Lakes Region Conservation Trust in the administration of the Copplecrown Mountain donation and we have a representative at the Trails-Rails Action Committee (TRAC), an effort to convert the Wolfeboro Railroad right-of-way to a recreational resource.

We are involved in the slow process of attempting to clean up the town's 63 graveyards, some of which are in deplorable condition. Our role is to identify the needy areas and encourage appropriate landowners to maintain the grave sites, some of which are currently maintained by trust funds, while others are totally abandoned.

The New Hampshire Department of Environmental Services conducted a public forum which we sponsored at the Town House in November on the subject of the best-method timber harvesting, which was well attended.

"Project Bluebird" was started by two of our members to familiarize the community with the return of the local bluebird population and to provide a source of bluebird houses to those who wish to place one on their property. A comprehensive display was created at the Wolfeboro Public Library and a more permanent display is planned locally. Reading references, some guidance and bird houses are available through the conservation commission.

Respectfully submitted,
Ron Murray
Chairman

Report of the Town Archivist

Several significant manuscripts were donated to the archives this year. Charles Colman, a direct descendant of Dudley Colman, has visited the Brookfield/Wakefield area twice in the last two years, and has been a great source of oral history about life in Brookfield in this century, as well as what he knows from his ancestors. He has been able to help us identify many of the people in some of our early photograph collection, as well. In May, he donated to the town archives a collection of manuscripts, including fifteen letters from the late eighteenth century written between Leon Chappotin, a Brookfield resident and friend to Dudley Colman, and his mother and aunt in France.

Frances Colman Rines, a summer resident of Wakefield, loaned to us for reproduction, some of her extensive collection of photographs and scrapbooks related to specific Colman people and places, as well as Brookfield in general. Several items from her collection made significant new contribution to the town history, including primary resources about Susan Hanson murder, and subsequent trial of Joseph Buzzell.

In memory of Ashton and Hazel Chamberlain, several postcard views of Brookfield were donated to the archives in June.

The first Town Record Book, dating from 1778, has been assessed by the Northeast Document Conservation Center in Andover, Mass, and a contract providing for the conservation of that volume was approved by the selectmen. The conservation work will assure the continued existence of this early volume for many, many years.

The archivist has continued to participate in meetings held by two state-wide

organizations: the New Hampshire Archivist Group and the Committee for the Preservation of New Hampshire Documentary History.

Respectfully submitted,
Craig Evans
Archivist

Report of the Trustees of the Trust Fund

The Scholastic Recognition Award Fund was created at the 1996 annual meeting of the Town of Brookfield with an appropriation of \$500, and \$500 was added at the 1997 town meeting. (The Trustees voted to modify the name from *Scholarship* Recognition Award Fund to more truly reflect the purpose of the fund.) The trustees' goal is to increase the fund through memorial and other tax-deductible donations and additional appropriations until it becomes self-sustaining.

During the year donations were received and are gratefully acknowledged from the following:

Organizations: \$672.91

Brookfield Bloomers \$150.00

Brookfield 1997 Craft Fair 94.21

Judith J. Brenner, Sally Cornwall, Cynthia J. Denver, Ronald J. Fountain, Lida Kaiser, April M. Libby, Joan M. Nelson, Ann B. Pinkham, Christopher C. Pinkham, Nancy Whittemore, and coffee fund.

DeLisle's 4R's Recycling 128.70

Kingswood Lake Association 300.00

Individual Donors: \$600.00

Ronald J. and Mary Ann Fountain

Thomas K. and Judith Meakin in memory of Jennie Cameron

David J. and Lynn Wolfe Newton

Richard L. and Diana J. Peckham

Christopher C. and Ann B. Pinkham in memory of Jennie Cameron

Eleanor P. Young

The award is given to the Brookfield graduating senior with the highest four-year cumulative grade-point average. The senior must be a resident of Brookfield from September 1 of the year preceding graduation through the end of the senior scholastic year. Parents of seniors attending private schools are asked to notify the trustees so that their children can also be considered for this award. Contact Christopher Pinkham at 522-9925 for information. The second recipient of the Town of Brookfield Scholastic Recognition award was Rachel Wilson.

Respectfully submitted,
Martha A. Pike, Christopher C. Pinkham, Ronald J. Fountain
Trustees of Trust Funds

Trust Funds

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Income						Grand Total of Principal & Income End of Year	
				Principal Balance Begun Year	Balance End Year	Balance Begun Year	Income During Year	Expenses During Year	Balance Year End	Principal & Income End of Year	
02/26/76	Lang R A	Cemetery Care	Oran White Mill	200 00	1172 52	191 51	22 26	0 00	213 77	366 29	
08/07/77	Desland Thomas F			50 00	38 17	228 00	15 66	0 00	241 86	280 03	
06/20/44	Robinson Noah			100 00	80 37	358 78	28 35	0 00	385 13	465 50	
08/29/44	Posterus Joseph N			500 00	268 31	4 885 08	315 28	0 00	5 300 36	5 568 87	
10/11/48	Reimer Jasper T			873 08	760 51	820 86	102 95	0 00	1 023 81	1 784 32	
05/12/50	Grand Mary			200 00	175 13	174 87	21 34	0 00	198 31	371 44	
07/01/56	Allen Samuel			300 00	251 56	436 24	41 93	0 00	478 17	728 73	
05/07/65	Churchill Joseph			300 00	231 83	878 69	72 83	0 00	1 051 52	1 283 45	
06/14/70	Wentworth Walter			200 00	187 28	157 18	20 13	0 00	177 31	344 58	
11/01/72	Henson Trust			300 00	252 88	383 51	38 84	0 00	422 35	875 23	
06/01/74	Francis Julius			3 000 00	2 380 85	11 815 90	840 06	0 00	12 455 96	14 836 81	
06/07/77	Wiley Fund			315 00	282 26	818 18	54 10	0 00	873 28	955 56	
10/04/82	Churchill Lindsey			400 00	387 27	141 18	30 66	0 00	171 85	538 12	
12/31/87	Chamberlin Myron	Chamberlin Cemetery		500 00	500 00	321 18	48 28	0 00	370 46	870 46	
12/31/87	Chamberlin James	Chamberlin Cemetery		500 00	500 00	321 18	48 28	0 00	370 46	870 46	
08/23/93	Syer, Hermal C	Cemetery Care		200 00	200 00	31 33	13 88	0 00	45 21	245 21	
12/28/95	Dairy, Louis B	Bleak Cemetery		1 000 00	1 000 00	47 12	54 48	0 00	101 61	1 101 61	

* Income includes \$1543 13 dividends for 1987 plus \$226 42 refund of federal income tax erroneously withheld from dividends in 1995 - 96

Daily Trust was excluded from distribution of refund because funds were transferred to Dean White account after withholding had been terminated

** 1987 expenses were paid in January 1988 and will be reported in 1988

Description of Investments

Balance Beginning Yr.	New Funds/ Purchases	Withdrawals/ Proceeds from Sales	Income During Year	Grand Total of Principal & Income at End of Year
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Capital Reserve Funds

72 45			3 65	76 1
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Road & Bridge Repair

1 900 02			101 01	2 001 03
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Future Land Acquisitions

8 792 42			467 88	9 260 30
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Town Road Maintenance Equipment (1)

29 028 61			1 544 65	30 571 26
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Parks & Recreation Equipment

3 770 56			200 53	3 971 09
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Landfill Closure Costs (2)

27 003 32			1 436 96	28 440 28
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Town Meeting Building (3)

52,395 33			2 788 15	55,183 48
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Scholarship Recognition Award *

1,327 55	1,750 71	100 00	112 13	3,090 38
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TOTAL

124,288 26	1,750 71	1,100 00	6,654 96	132,593 93
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* \$500 appropriations and \$1250 71 contributions

(1) \$2500 deposited to account 1/98 (2) \$2000 deposited to account 1/98 (3) \$25000 deposited to account 1/98

VITAL STATISTICS 1997

BIRTHS

<u>DATE OF BIRTH</u>	<u>NAME OF CHILD</u>
July 9, 1997	Jacob Edmund Maggy
July 17, 1997	Austin Timothy Fifield
October 13, 1997	Michael Richards Fenton

<u>NAME OF FATHER</u>
Darrin William Maggy
Jason Alan Fifield
Kyle Dixon Fenton

<u>MAIDEN NAME OF MOTHER</u>
Melissa Ann Young
Sarah Jean Wilkins
Theresa Lyn Care

DEATHS

<u>DATE OF DEATH</u>	<u>NAME OF DECEASED</u>
February 3, 1997	Claire Patricia Hart
May 9, 1997	Susan Marie Straebaugh
May 23, 1997	Raymond L. Nason
July 4, 1997	William C. Climo
July 22, 1997	Leonard A. Winslade
November 1, 1997	Norman L. Sterling

<u>BIRTHPLACE</u>
Lynn, Massachusetts
New York City, New York
Sanbornville, New Hampshire
Stoneham, Massachusetts
England
Manchester, Connecticut

<u>AGE</u>
72
51
88
59
89
81

MARRIAGES

<u>DATE OF MARRIAGE</u>	<u>WHERE MARRIED</u>
March 8, 1997	Weare, NH
August 9, 1997	Sanbornville, NH
August 16, 1997	Brookfield, NH
August 23, 1997	Sanbornville, NH
October 25, 1997	Brookfield, NH

<u>NAME OF PERSONS</u>	<u>PERSON PERFORMING RITE</u>
Christopher Charles Pike	Thomas Christian - Pastor
Erin Michelle Saunders	
Theodore Scott Kinville	
Catherine Mary Jarrot	Linda M. Duffy
Peter Haywood Taylor	Justice of the Peace
Brigette Elizabeth Sarda	Douglas S. MacDonald Rev
Cy Matthew Rouleau	Episcopi Priest
Jennifer Kelly Mann	William E. Swift - Rector
Robert Heaton White, Jr.	
Cheryl Jean White	Alice T. Rose
	Justice of the Peace

I hereby certify, that the births, deaths and marriages are correct to the best of my knowledge.

Virginia McGinley, Town Clerk



Cover
Brookfield Town House
Original Pen & Ink by Lynn Kirby

Queen's Bay Publishing
Brookfield, NH